

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: June 4, 2024
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, president, Veronica Henderson, secretary, Judge Christopher Plourd, board member, Judge Poli Flores, board member, Angela Jantz, staff, and Claudia Vargas, staff.

Meeting called to order at 12:03 pm by: Judge Jeffrey Jones, president.

1. Review and approval of minutes from April 9, 2024, and May 7, 2024. Motion to approve by Judge Jones, second by Judge Plourd; all in favor.
2. Information item- Fiscal Year 2023-2024. Law Library Trust Fund balance through April 30, 2024: \$307,427.32. No action needed/taken.
3. Tentatively approved Westlaw Remote Access plan for Pro Se litigants, waiting for contractor to send copy of contract for review. The cost would be an additional \$1,993.50 per month for a 1-year subscription. Requirements and procedures regarding log-in for access discussed.

Meeting adjourned by Judge Jeffrey Jones, president, at 12:13 p.m.

Next meeting date set for July 9, 2024, 12:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243