

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: October 8, 2024
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, President, Jack Albertson, Vice-President, Veronica Henderson, Secretary, Judge Christopher Plourd, Board Member, Judge William Quan, Board Member and Claudia Vargas, Staff.

Meeting called to order at 12:04 pm by: Judge Jeffrey Jones, President.

1. Review and approval of minutes from August 06,2024 and September 10, 2024. Motion to approve by Judge Jones, second by Judge Plourd; all in favor.
2. Information item- Fiscal Year 2024-2025. Law Library Trust Fund balance through September 30, 2024: \$296,616.93. No action needed/taken.
3. Review and approval of Westlaw Remote Access Plan. Motion to approve by Judge Plourd, second by Vice-President Albertson, all in favor. Contract executed. Staff to follow up with vendor to initiate plan and create informational flyers.

Meeting adjourned by Judge Jeffrey Jones, President, at 12:15 p.m.

Next meeting date set for November 5, 2024, 12:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243