

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: February 4, 2025
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, President, Judge Christopher Plourd, Board Member, Veronica Henderson, Secretary, Judge William Quan, Board Member, Jack Albertson, Vice President, and Claudia Vargas, Staff.

Meeting called to order at 12:00 pm by: Judge Jeffrey Jones, President.

1. Review and approval of minutes from January 7, 2025. Motion to approve by Judge Jones, second by Jack Albertson; all in favor.
2. Information item- Fiscal Year 2024-2025. Law Library Trust Fund balance through December 31, 2024: \$300,052.70. No action needed/taken.
3. Review of Westlaw Remote Access Plan usage report. Sessions/Sign-ins: October 3, November 2, and December 6, total in 3 months: 11.
4. Pending letter from Presiding Judge with appointments of members of Law Library Board of Trustees -Superior Court and Board Supervisors for 2025.

Meeting adjourned by Judge Plourd, at 12:05 pm.

Next meeting date set for March 4, 2025 at 12:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243