

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: January 7, 2025
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, President, Judge Christopher Plourd, Board Member, Veronica Henderson, Secretary, Judge William Quan, Board Member and Claudia Vargas, Staff.

Meeting called to order at 12:21 pm by: Judge Jeffrey Jones, President.

1. Review and approval of minutes from October 8, 2024, November 5, 2024, and December 10, 2024. Motion to approve by Judge Plourd, second by Judge Jones; all in favor.
2. Information item- Fiscal Year 2024-2025. Law Library Trust Fund balance through December 31, 2025: \$300,052.70. No action needed/taken.
3. Review and approval of Westlaw Remote Access Plan informational flyers and website content. Motion to approve by Judge Plourd, second by Secretary Veronica Henderson, all in favor. Staff to follow up with vendor to confirm if Law Library can obtain report to assure patrons have registered for access.
4. Renewal of contract with CEB Digital Subscription/ OnLaw Renewal for the term of January 03, 2025 to January 03, 2026. Motion to approve by Judge Jones, second by Secretary Veronica Henderson; all in favor.

Meeting adjourned by Judge Jeffrey Jones, President, at 12:25 pm.

Next meeting date set for February 4, 2025 at 12:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243