

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: November 4, 2025
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, President, Judge Christopher Plourd, Board Member, Attorney Veronica Henderson, Secretary, William Quan, Board Member, Andrea Hurtado, Staff and Claudia Vargas, Staff.

Meeting called to order at 12:04 pm by: Judge Jeffrey Jones, President.

1. Review and approval of minutes from October 7, 2025. Motion to approve by Judge Jones, second by Judge Flores; all in favor.
2. Information item- Fiscal Year 2025-2026. Law Library Trust Fund balance through October 31, 2025: \$283,397.08. No action was required or taken.
3. The Board discussed user data related to LexisNexis and Westlaw remote access services. Members inquired about the extent of patron usage and the usefulness of the services. Staff will request subscription providers to supply detailed user data for further review.

Meeting adjourned by Judge Jones, at 12:09 pm.

**Next meeting date set for December 9, 2025 at 12:00 p.m. in the Imperial County
Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243**