

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: October 7, 2025
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, President, Judge Christopher Plourd, Board Member, Judge William Quan, Board Member, Andrea Hurtado, Staff and Claudia Vargas, Staff.

Meeting called to order at 12:01 pm by: Judge Jeffrey Jones, President.

1. Review and approval of minutes from September 9, 2025, August 5, 2025 , July 8, 2025, and June 9, 2025. Motion to approve by Judge Jones, second by Judge Flores; all in favor.
2. Information item- Fiscal Year 2025-2026. Law Library Trust Fund balance through September 30, 2025: \$288,551.51. No action needed/taken.
3. Lexis Nexis Digital Library Renewal Subscription. Cost for 12 months (Year 1) of \$14,760.65. (Year 2) following Year 1, cost \$15,350.95. (Year 3) following Year 2, cost \$15,965.25. Motion to approve by Judge Quan, second by Judge Plourd; all in favor.
4. Thomson Reuters Westlaw Patron Access- Renewal of Patron Access subscription Contract from Nov 1, 2025 through Nov 1, 2026. Motion approved unanimously to continue with subscription.

Meeting adjourned by Judge Jones, at 12:12 pm.

Next meeting date set for November 4, 2025 at 12:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243