Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: July 7, 2026
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California

Attendance: Jack Albertson, Vice President, Judge Jeffrey Jones, President, Veronica Henderson, Secretary/Treasurer, Christopher Plourd, Board Member, William Quan, Board Member, and Andrea Hurtado, Staff.

Meeting called to order at 12:05 pm by: Judge Jeffrey Jones, President.

1. Review and approval of minutes from February, March, April, May and June. Motion to approve by Judge Jeffrey Jones, second by Christopher Plourd; all in favor.

2. Information item- Fiscal Year 2025-2026. Law Library Trust Fund balance through June 30, 2026: $261,517.54. No action was required or taken.

3. The Board reviewed the current appointments to the Law Library Board of Trustees. No action was required or taken.

4. Discussion of Patron Activity and concerns regarding the unauthorized practice of law. Upon motion by Judge Jeffrey Jones, seconded by Judge Christopher Plourd, the Board approved reporting the matter to the State Bar for review. Motion carried unanimously.

5. The Board considered the renewal of the West Proflex Law Library subscription. Based on the low usage and monthly cost, upon motion by Jack Albertson, seconded by Judge William D. Quan, the Board voted to deny renewal of the subscription. Motion carried unanimously.

Meeting adjourned by Jack Albertson, at 12:19 pm.

Next meeting date set for August 4th, 2026 at 12:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243