

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: April 9, 2024
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, president, Veronica Henderson, secretary, Judge Christopher Plourd, board member, Judge Poli Flores, board member, Judge William Quan, board member and Angela Jantz, staff.

Meeting called to order at 12:04 pm by: Judge Jeffrey Jones, president.

1. Review and approval of minutes from March 5, 2024. Motion to approve by Judge Jones, second by Judge Flores; all in favor.
2. Information item- Fiscal Year 2023-2024. Law Library Trust Fund balance through February 29, 2024: \$307,640.20. No action needed/taken.
3. Adding Westlaw Remote Access plan for Pro Se litigants would be an additional \$1,993.50 per month for a 1-year order form. Requirements and procedures regarding log-in for access discussed. Staff to further inquire with vendor as to a practical method in place to limit time for log-in for patrons.
4. Renewal of contract with LexisNexis for the term of July 1, 2024, through June 30, 2025. Motion to approve by Judge Plourd, second by Judge Flores; all in favor.

Meeting adjourned by Judge Jeffrey Jones, president, at 12:21 p.m.

**Next meeting date set for May 7, 2024, 12:00 p.m. in the Imperial County Law
Library, 939 W. Main St., Lower Level, El Centro, CA 92243**